



Request for Proposal

Core Fixed Income Manager

INV FY 2024-002



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I. SUMMARY

The Request for Proposal (RFP) has been issued by the Board of Trustees of the Public School Teachers' Pension and Retirement Fund of Chicago, more commonly known as Chicago Teachers' Pension Fund ("CTPF" or "Fund"). CTPF reserves the right to reject any or all proposals and to solicit additional proposals if that is determined to be in the best interest of the Fund. CTPF will partner with its investment consultant, Callan LLC ("Callan" or "Consultant") to evaluate responses received for this investment manager search.

All candidate firms must submit their fund information to the Callan database (including any previous fund performance data, where applicable); there is no charge for this process. CTPF's Investment Policy, Procurement Policy, Administration Rules and Regulations and Code of Ethics, all of which are posted on CTPF's website (<https://www.ctpf.org/about-ctpf/governance>) and subject to change, are adopted and incorporated by reference.

II. BACKGROUND

Established by the Illinois General Assembly in 1895 as the Public School Teachers' Pension and Retirement Fund of Chicago, CTPF administers a multi-employer defined benefit public employee retirement fund. CTPF is administered in accordance with Illinois Compiled Statutes (ILCS) Chapter 40, Articles 1, 17, and 20.

CTPF is governed by a Board of Trustees made up of twelve (12) members. The Board of Trustees oversees the Fund's benefit programs, approves all benefits, makes investment decisions, and provides general operational oversight. For more information about the Fund, please visit www.ctpf.org.

III. SCOPE OF WORK

CTPF reserves the right to select the Respondent(s) that best match CTPF's needs and budget.

A. Scope of Core Fixed Income Investment Manager Services

1. The Investment Manager will provide CTPF with a core fixed income strategy according to the following guidelines:
 - a. Minimum fund/strategy size: \$1 billion
 - b. Ability to structure investment as a separate account
 - c. Proposed benchmark: Bloomberg U.S. Aggregate Bond Index

We seek responses from all qualified candidates. The total mandate size will be approximately \$150 - \$350 million.

2. The Investment Manager will have independent discretionary authority with respect to the investment of that portion of assets managed by the Investment Manager.

3. The Investment Manager shall provide monthly, quarterly and annual performance (gross and net of fees) and portfolio valuation reports to CTPF and Callan.
4. The Investment Manager shall adhere to the due diligence responsibilities as detailed in the Investment Management Agreement and Investment Guidelines.
5. The Investment Manager shall abide by performance standards: in less than one market cycle (rolling 3 year period) exceed the Bloomberg U.S. Aggregate Bond Index and rank in the upper 50% of the peer universe; in one market cycle (rolling 5 year period) exceed the Bloomberg U.S. Aggregate Bond Index and rank in the upper 40% of the peer universe.
6. The Investment Manager will document all investment activity with CTPF's master custodian in accordance with the usual and customary standards of practice and confirm all executed transactions from custodial account records; CTPF's current master custodian is Bank of New York Mellon.

B. Minimum Qualifications

To be considered for selection, the Investment Manager must provide documented proof that the following minimum qualifications listed below are met. Minority and female-owned firms and firms owned by persons with a disability who do not meet the minimum qualifications may be considered on a case-by-case basis. See Exhibit A and attach the completed certification as Appendix A.

1. The Investment Manager shall qualify as: a) an Investment Manager duly registered with the Securities and Exchange Commission (SEC) pursuant to the Investment Advisors Act of 1940; or b) a bank, as defined by the Investment Advisors Act of 1940 (15 U.S.C. 80b-1, et seq.) and as indicated under the Illinois Pension Code (40 ILCS 5/1-113.14(b)).
2. The Investment Manager or team must have a fully documented three-year track record of managing a core fixed income portfolio on behalf of institutional investors.
3. The Investment Manager must have sufficient assets under management to support the professional staff required to successfully manage the strategy. A minimum of \$1 billion in total firm assets under management is preferred, however, smaller firms may be considered.
4. The Investment Manager and its personnel must have all authorizations, permits, licenses and certifications required by federal, state and/or local law.
5. The Investment Manager shall carry errors and omissions insurance, or comparable instruments as determined by CTPF to cover negligent acts or omissions.

6. The Investment Manager must maintain sufficient procedures and capabilities to ensure timely and accurate backup, security and full recovery for all computers and other data storage systems.
7. The Investment Manager must have a company policy and practice of equal employment opportunity and non-discrimination.
8. The Investment Manager understands and will comply with the Chicago Teachers' Pension Fund Procurement Policy and Code of Ethics.
9. The Investment Manager understands that Chicago Teachers' Pension Fund accepts no obligation for costs incurred by the candidate in anticipation of being awarded a contract.
10. The Investment Manager understands that Chicago Teachers' Pension Fund is exempt from federal, state, and local taxes and will not be responsible for any taxes levied on the Investment Manager as a result of any contract resulting from this RFP.
11. The Investment Manager must advise CTPF of its status as an Illinois finance entity as defined in Public Act 095-0521. If respondent is an Illinois finance entity, it must provide certification of compliance with the High Risk Home Loan Act. See Exhibit B. Complete as applicable, and attach as Appendix B.
12. The firm hereby warrants and attests that no finder's fee was paid, or will be paid, to any outside entity or person or any persons employed or affiliated with CTPF.
13. All candidate firms must complete CTPF's due diligence questionnaire (DDQ). Additionally, respondents must complete Callan's Manager Questionnaire (available at Callan's website) when submitting a response to this RFP. This must be completed prior to or in conjunction with submitting responses to this RFP.
14. Investment services provided by an Investment Manager shall be rendered pursuant to a written contract between the Investment Manager and the Board. The Illinois Pension Code Section 1-113.14 (c) requires that the contract include all of the below-listed items (40 ILCS 5/1-113.14(c). By submitting your proposal in response to this RFP, you are acknowledging that the items listed below are non-negotiable and shall be included in the contract for investment services if you are selected as the winning bidder of this procurement.
 - (1) Acknowledgement in writing by the Investment Manager that it is a fiduciary with respect to the pension fund or retirement system.
 - (2) The description of the Board's investment policy and notice that the policy is subject to change.
 - (3) (i) Full disclosure of direct and indirect fees, commissions, penalties, and other compensation, including reimbursement for expenses, that may be paid by or on behalf of the Investment Manager in connection with the provision of services to the pension fund or retirement system and (ii) a requirement that

the Investment Manager update the disclosure promptly after a modification of those payments or an additional payment.

- (4) A requirement that the Investment Manager, in conjunction with the Fund’s Investment Staff, submit periodic written reports, on at least a quarterly basis, for the Board’s review at its regularly scheduled meetings. All returns on investment shall be reported as both gross and net returns after payment of all fees, commissions, and any other compensation.
- (5) Disclosure of the names and addresses of (i) the Investment Manager; (ii) any entity that is a parent of, or owns a controlling interest in, the Investment Manager; (iii) any entity that is a subsidiary of, or in which a controlling interest is owned by, the Investment Manager; (iv) any persons who have an ownership or distributive income share in the Investment Manager that is in excess of 7.5%; or (v) serves as an executive officer of the Investment Manager.
- (6) A disclosure of the names and addresses of all subcontractors, if applicable, and the expected amount of money each will receive under the contract, including an acknowledgment that the contractor must promptly make notification, in writing, if at any time during the term of the contract a contractor adds or changes any subcontractors. For purposes of this subparagraph (6), “subcontractor” does not include non-investment related professionals or professionals offering services that are not directly related to the investment of assets, such as legal counsel, actuary, proxy-voting services, services used to track compliance with legal standards, and investment fund of funds where the Board has no direct contractual relationship with the Investment Managers or partnerships.
- (7) A description of service to be performed.
- (8) A description of the need for the service.
- (9) A description of the plan for the post-performance review.
- (10) A description of the qualifications necessary.
- (11) The duration of the contract.
- (12) The method for charging and measuring cost.

IV. TIMELINE

EVENT	DUE DATE
RFP Distribution	April 12, 2024
Written questions due from Respondents	April 26, 2024
Compilation of questions and answers posted to www.ctpf.org	May 3, 2024
RFP Due Date	May 13, 2024, 4:00 PM (CST)

V. CONTACT

Any questions regarding this RFP shall be directed to:

Contact(s)	1. Lupe Garcia, Senior Counsel/Contract and Procurement Administrator - CTPF 2. Sandy McNamara, Senior Paralegal and Contract Procurement Analyst - CTPF 3. CTPFFixedIncome@callan.com
Address	Chicago Teachers' Pension Fund 425 South Financial Place Suite 1400 Chicago, IL 60605
Phone/Emails	312-604-1119/procurement@ctpf.org/ CTPFFixedIncome@callan.com

VI. TERM OF ENGAGEMENT

The term of the engagement will be governed by the negotiated contract or agreement, as limited by the Illinois Pension Code and CTPF's administrative rules. CTPF may, in its sole discretion, terminate the contract at any time during that term.

VII. SUBMISSION GUIDELINES

In order to be considered for selection, proposals must be received via email in PDF format by all contacts listed in **Section V** above including Lupe Garcia at **procurement@ctpf.org no later than 4:00 p.m. (CST), on May 13, 2024**. Late submissions may be rejected as unresponsive. Paper submissions will be rejected as non-conforming.

An email confirmation will be sent to the Respondent upon receipt of the proposal.

This RFP is available in the [Procurement & Service Providers/Investment Procurements](#) link of the [About CTPF](#) tab on the CTPF website at www.ctpf.org and on the Callan website at www.callan.com under the RFP section which is located by clicking on the "For Investment Managers & Advisers" tab on the Callan home page.

VIII. PROPOSAL CONTENT AND FORMAT

All information requested in the RFP must be addressed in the Respondent's proposal. Proposals should provide a concise explanation of Respondent's qualifications and the proposed services to be rendered. Emphasis should be placed on completeness and clarity of content. Each proposal must be submitted in response to categories A. through E. outlined below and must be clearly labeled as such.

Bidders must submit "Public" and "Confidential" copies of the written proposal. Please label the copies of the written submissions respectively as "Public" and "Confidential". Should CTPF receive a request from a member of the public to release a copy of a written response to this RFP, CTPF will ask the affected respondent to review its "Public" copy of the response and notify CTPF if it believes there are exemptions to the release of the document(s) pursuant to the Illinois Freedom of Information Act.

A. Cover Letter

1. Briefly state the Respondent's understanding of the work requested and a statement why the Respondent believes it is best qualified. The letter should be signed by the representative of the Respondent authorized to contract on behalf of the Respondent.

B. Title Page

1. Date
2. Subject
3. Respondent's name and chief executive officer (or the equivalent)
4. Respondent's address
5. Respondent's website address
6. Respondent's phone number
7. Respondent's fax number
8. Contact's name
9. Contact's title
10. Contact's phone number
11. Contact's email address

C. Table of Contents

D. Questionnaire for Core Fixed Income Manager Search

ORGANIZATION SUMMARY

1. Please indicate your firm's fiduciary classification:
 Bank
 Insurance Company
 Registered Investment Advisor (Investment Advisers Act of 1940)
 Affiliate of Fiduciary
 Other: _____
2. If you have not registered as an investment advisor or are exempt, please describe the exemption. Do you plan to register?
3. Please acknowledge that your firm, if chosen, will act as a fiduciary with respect to the Fund.
 Yes No
4. Does your firm qualify as a minority-owned business, a female-owned business, or as a business owned by a person with a disability as these terms are defined in the Illinois Business Enterprise for Minorities, Females, and Persons with Disabilities Act? If so, please provide a copy of the firm's certification. (Attach as Appendix C.)
 Yes No
5. Please describe the history of the firm, and if appropriate, the history of the parent organization including:
 - i. Year the firm was founded and/or year the parent was founded.
 - ii. Ownership percentages and names.
 - iii. Year the firm began providing fixed income investment management service to U.S. tax-exempt clients, and the nature of the firm's ownership and specific details with regard to any affiliated companies or joint ventures.
 - iv. Whether investment management capabilities were developed in-house or derived through acquisition of talent from another firm. If the latter, indicate when this occurred.
 - v. Any material changes in your organization (including personnel changes) in the past five years. Please include prior names and the length of time your organization has been in business under its present name and ownership.
6. Please provide the latest organization chart which diagrams the ownership structure and interrelationships between the parent-subsidiary, affiliate, or joint venture entities. (Attach as Appendix D.)

7. Please provide the location, function, and number of professionals in each of your firm's offices as follows:

Headquarters or Regional Office	Location	Function	No. of Professionals

8. Which of your firm's offices would service this account? Which specific services would be provided by which offices? Describe in which office investment decisions are made for the proposed product and where the offices are located.
9. Please list your firm's lines of business and the approximate contributions of each business to your organization's total revenue. If you are an affiliate or subsidiary of an organization, what percentage of the parent firm's total revenue does your subsidiary or affiliate generate?
10. What is the role of your parent firm in resource allocation and investment decisions? Please describe other relationships or affiliated transactions.
11. Please discuss the overall business objectives of your firm with respect to future growth. Comment on any present or planned areas of emphasis over the near future. Be sure to include in your response:
- i. Total assets or client relationships that will be accepted.
 - ii. Maximum amount of clients or assets per portfolio manager.
 - iii. Plans to develop and expand resources.
12. Does your firm provide investment management services to U.S. tax-exempt investors? If so, to what extent?
13. Please discuss the breakeven assets under management and fee revenue that is required for your firm or business line to be profitable. Is your firm currently profitable and if not, what is required to reach profitability? Has your firm been unprofitable in any prior year in the past 10 years? If so, please provide details.

FIRM PERSONNEL

14. Please fill out the following table listing the number of individuals in each job function based on the most recent data available. If individuals hold multiple job functions or responsibilities, only count them once under their main responsibility and please detail this in the “Notes” section at the bottom of the table.

Job Function	Number of Employees
Portfolio Management	
Compliance	
Research Analysts	
Economists	
Client Service	
Senior Management	
Sales/IR	
Legal/Compliance	
Accounting/Reporting	
Operations	
Trading	
System/IT	
Other (Add rows to list categories)	
Total Firm Employees	

Notes: _____

15. Please list all principal officers, portfolio managers, analysts, and client service personnel in the table format below. Highlight the person(s) who would be responsible for the Fund account. Provide a biographical summary profile including their related experience and academic background. (Attach as Appendix E.) Describe their functional responsibility (including title) for this program using the following table:

Name	Office Location	Title	Duties	Yr. Started in Industry	Yr. Started with Firm	Education Degree/ College¹	Percentage of Firm Ownership	Minority Classification

¹ Most advanced degree only.

16. Please provide personnel additions, terminations, and departures over the past five years. Please note which personnel are related to this product.
17. Describe the succession plan for key investment professionals and the firm’s senior leadership.

CLIENT SERVICE

- 18. Please indicate the scope of services that will be provided for this account. Please include a description of how client servicing/communication responsibilities are divided between portfolio managers and client service/marketing personnel and how often portfolio managers meet with clients to review the portfolio.
- 19. How often would the primary contact for the Fund account be available for client meetings?
- 20. Please describe the client reporting process. How frequently are reports made available? What other communications, materials, reports, and resources are made available to clients? Please describe and provide samples. (Attach as Appendix F.)
- 21. Please discuss any annual investor conferences, seminars, institutional events, or email/conference call communications that your firm makes available for market updates and educational opportunities.

PRODUCT PERSONNEL

- 22. Please provide a list of all key personnel involved in the management of this product (i.e., dedicated to the product), including the lead portfolio manager, client service, investment committee, and research analysts. For each individual, please answer in the format below and attach biographies as part of Appendix E.

Name	Title	Education	Role at Firm	Yr. Started in Industry	Yr. Started with Firm	% Time Dedicated to this Product

PROPOSED PRODUCT

- 23. Please provide the specific name and the inception date of the product under consideration.
- 24. What is the investment objective of this product?
- 25. What benchmark is most appropriate for this product and why?
- 26. What is the capacity for this product?
- 27. Specify the product's:
 - a. Expected volatility range
 - b. Expected Excess return range over a full market cycle
 - c. Expected or targeted tracking error range

d. Expected or targeted information ratio

28. Please fill out the following table for this product, if applicable:

Country/Market	% Weight
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

SPECIFIC QUESTIONS FOR FIXED INCOME

29. Please fill out the following tables:

Representative Account Fundamental Characteristics

Annual turnover (by weight)	
Turnover range for this product	
Current weighted average coupon	
Yield to maturity	
Yield to worst	
Current team structure	
Average quality	
Effective duration	
Average maturity	
Average cash position	
Historical range in cash for this product	

Current Portfolio Distribution

Number of Years	Avg. Maturity (%)	Avg. Duration (%)
<1		
1-3		
3-5		
5-7		
7-10		
>20		
Total		

Portfolio Quality Breakdowns

Investment Type	% of Portfolio
Treasury/Gov't	
AAA/Aaa	
AA/Aa	
A	
BBB/Baa	
BB/Ba	
B	
CCC/Caa	
CC/Ca	
C	
Distressed debt	
Other	
Total	

Domestic Portfolio Sector Allocations

Investment Type	% of Portfolio
Domestic gov't's/agencies	
Domestic investment-grade corporate	
Domestic high-yield corporate	
Domestic mortgage-backed securities (MBS)	
Mortgage passthroughs (TBA mkt)	
Commercial mortgage-backed securities (CMBS)	
Asset-backed securities (ABS)	
Private placements/144s	
Municipals	
Convertibles	
Sovereigns and supranationals	
Domestic currency bonds issued by nondomestic banks and corporations	
Emerging market debt	
Other	
Total	

Non-Domestic Portfolio Sector Allocations (if applicable)

Investment Type	% of Portfolio
Govts/agencies	
Investment-grade corporate	
High-yield corporate	
MBS/ABS	
Developed mkt ex sovereigns	
Emerging mkt external sovereigns	

Emerging mkt local sovereigns	
Developed mkt ex corporate	
Emerging mkt corporate	
Developed mkt ex MBS/ABS	
Other	
Total	

30. To what extent do you use hedging strategies for this product, including currency and/or any leverage?

INVESTMENT PHILOSOPHY AND PROCESS

31. Please briefly describe your firm’s investment philosophy.
- i) How has it changed since the inception of this product?
 - ii) How does your process add value?
 - iii) Explain what makes your philosophy and process unique.
Please describe the role of top-down economic, thematic, and/or sector allocation decisions in your investment process, and how these decisions are made and implemented.
 - iv) Please discuss your firm’s investment strategy, screening process, research process, and portfolio construction methodology. Please be specific in your discussion of your research process, including the use of fundamental, technical, and quantitative analysis. Please provide any additional comments that are unique to your firm.

32. How do you decide to buy or sell a security?

33. Are portfolios managed by individual managers or teams?

34. How frequently are investment policy or strategy meetings held?

35. For the subject product, provide approximate percentages of expected value added versus the appropriate benchmark for the following factors:

Description	Weight (%)
Asset Allocation	
Industry/Sector Allocation	
Risk Control	
Theme Selection	
Security Selection	
Trading	
Total	

36. Specify the portfolio guidelines, such as the maximum issuer, issue, and sector weights. Describe any quantitative techniques or optimization tools used to construct portfolios.

37. Please describe the portfolio manager's ability to invest in any out-of-benchmark securities.
38. Please describe how your firm measures portfolio risk. How is it monitored and controlled? State whether it is on an absolute or relative basis.
39. How does your firm currently measure/track risk for this product (e.g., standard deviation, other?)
40. Do you stress test your portfolios? If so, how do you stress test your portfolios?
41. Describe under what market conditions you expect your product to do well and to do poorly. Describe what, if any, exposure you have to momentum.
42. Please discuss if you have other public plan clients who require your firm to trade with MWDBE broker dealers. If so, please provide detail on the targets/level of trading such clients require. Are these targets or levels required to be met annually?
43. Please discuss how your firm plans to meet the Fund's MWDBE broker dealer fixed income target of 25% on an annual basis.
44. Please provide a list of MWDBE broker dealer firms that you have traded with over the past 3 years for your core product using the table below. For each MWDBE broker dealer, please provide the total par value amount traded by year.

MWDBE Broker Name	Par Value Amount Traded		
	2014	2015	2016

ASSETS UNDER MANAGEMENT

45. Please fill out the following tables for the proposed product:

Account Type	Asset in Millions as of 3/31/24	Number of Accounts as of 3/31/24
Corporate		
Public fund		
Union/multi-employer		
Foundation and endowment		
Insurance		
High-net-worth individuals		
Wrap accounts		
Sub-advised assets		
Other, please explain		

Total		
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Vehicle Type	Assets in Millions as of 3/31/24	Number of Accounts as of 3/31/24
Separate account		
Commingled fund		
Mutual fund: institutional class		
Mutual fund: retail class		

	Accounts Gained			Accounts Lost		
	# of Accounts	Assets in Millions	% of Product Assets	# of Accounts	Assets in Millions	% of Product Assets
2016						
2015						
2014						
2013						
2012						
2011						
....						
....						
2006						

46. Please discuss the reasons for the lost accounts indicated in the table above (please indicate plan terminations).
47. Please provide a representative client list for this product. (Attach as Appendix G.)
48. Please list major U.S. tax-exempt plan sponsors currently managed, including all public and ERISA fund clients, in the core fixed income product.
49. Please identify any and all Illinois-based public plan clients of your firm and the proposed product, including AUM.
50. Please provide three U.S. tax-exempt plan sponsors invested in the core fixed income product available for reference checks. Please provide the names, addresses, telephone numbers, size of the accounts, and dates the accounts commenced. (Attach as Appendix H). In providing such information, you consent to and hereby release CTPF from any liability that may arise from contacting your references and communicating with such references about your prior engagements and soliciting an opinion regarding the work performed for such reference.

51. Please provide three U.S. tax-exempt plan sponsors that terminated your firm's core fixed income product. Please provide the names, addresses, telephone numbers, size of the accounts, and dates the accounts commenced and ended. (Attach as Appendix I.) In providing such information, you consent to and hereby release CTPF from any liability that may arise from contacting your references and communicating with such references about your prior engagements and soliciting an opinion regarding the work performed for such reference.

COMPLIANCE

52. List the insurance carriers supplying the coverage for Securities and Exchange Commission (SEC) required (17g-1) fidelity bonds, errors and omissions coverage, and any other fiduciary coverage which your firm carries. Please describe the coverage amounts and attach evidence of coverage. (Attach as Appendix J.)
53. Does your firm have a Chief Compliance Officer? If not, who is responsible for compliance?
54. Please describe the compliance assessment process, including the time period covered, testing methods, and frequency. When was the last compliance assessment?
55. Please provide a short biography of the person(s) who is (are) responsible for the overall risk management of your firm and describe their individual functions.
56. Is your firm registered as an investment advisor under the Investment Advisors Act of 1940? If so, please provide a copy (electronic only) of your most recent ADV Part 1, Part 2, and 2B. If you have not registered as an investment advisor or are exempt, please describe the exemption. Do you plan to register? If your firm is domiciled outside of the U.S. please describe the regulatory authorities governing your activities and your registration status.
57. Has your firm ever been audited by the Securities and Exchange Commission (SEC) or by any regulatory agency in the last ten years? Has any regulatory body or market authority issued any orders or other sanctions against your firm in the last five years? If yes, please provide a description or summary of findings.
58. Is your firm or any affiliate the focus of any pending or ongoing litigation, formal investigation, or administrative proceedings related to money management activities? If yes, please describe.
59. Have the principals of your firm been under investigation related to money management activities in the last five years? If yes, please explain.
60. Please disclose all direct and indirect fees, commissions, penalties, and other compensation paid by or on behalf of your firm in connection with the provision for services rendered to the Fund. If selected, your firm will be required to sign a disclosure form which shall include the date and amount of each payment and the

name and address of each recipient of a payment. Your firm must also promptly update this disclosure after any modification of these payments or after making additional payments or new payments not previously reported.

- 61. Does your firm or parent company run or have an interest in a securities brokerage firm? Does your firm trade for client accounts through this broker/dealer? If so, to what extent?
- 62. Describe internal controls for risk management and portfolio compliance. Be sure to include the firm’s policy on portfolio managers trading for their own accounts.

GOVERNANCE

- 63. Please provide a summary of your firm’s governance or internal control structure.
- 64. Please provide your firm’s Conflict of Interest Policy and a description of policy enforcement procedures. (Attach as Appendix K.)
- 65. Please describe any potential conflicts of interest your firm and/or any individuals may have in the management of this account. If there are conflicts, please describe how they are addressed.

FEES AND ACCOUNT MINIMUMS

- 66. Please list your fee schedule for this product. The following table may be used to indicate break points and other fees:

	Base Fee	Break Pt. 1	Break Pt. 2	Break Pt. 3	Incentive Fee	Other Fees (describe)
Product						

- 67. What is your billing frequency?
- 68. What is the minimum account your firm will accept? Does your firm charge a minimum annual fee? If so, what is that fee? Will it stay the same or change in the future based on some set formula?
- 69. What would be your “all-in” fee proposal for a separately managed \$200 million account?

E. Appendices and Attachments

Include in this section the appendices requested above.
 The response to minority affiliation under Section XVIII of this RFP should be included as Appendix L. The disclosures requested under Section XXIII of this

RFP should be included as Appendix M. The EEOC chart requested under Section XXIII should be included as Appendix N.

Respondents may also include additional information or exhibits appropriate for CTPF's consideration under this category as Appendix O.

- i. Appendix A – Minimum Qualifications Certification (See Exhibit A)
- ii. Appendix B – High Risk Home Loan Act Certification (See Exhibit B)
- iii. Appendix C – MWDBE Certification (if applicable)
- iv. Appendix D – Organizational Charts
- v. Appendix E – Biographies/CVs and Resumes
- vi. Appendix F – Sample Client Reports
- vii. Appendix G – Representative Client List
- viii. Appendix H – References – Current Tax-Exempt Clients (3)
- ix. Appendix I – References – Past Tax-Exempt Clients (3)
- x. Appendix J – Proof of Insurance
- xi. Appendix K – Conflict of Interest Policy / Enforcement Procedures
- xii. Appendix L – Response to Minority Affiliation outlined in Section XVIII
- xiii. Appendix M – Required Disclosures outlined in Section XVIII
- xiv. Appendix N – EEOC Chart (See Exhibit C)
- xv. Appendix O – Additional Information (optional)

IX. WRITTEN QUESTIONS

Prospective Respondents who have questions regarding this RFP may email the contacts as listed above in **Section V** by the due date listed in the timeline above for written questions. Please reference **“Core Fixed Income Investment Manager”** in the subject line of the email. The questions (without identification of the questioner) and the answers will be posted on the CTPF website according to the above timeline.

X. PROPOSAL EVALUATION

The following guidelines will be used to analyze and evaluate all proposals. CTPF reserves the right to evaluate all factors deemed appropriate, whether such factors have been stated in this section.

A. QUALIFICATIONS

To be selected for this engagement, the Respondent must demonstrate that it can meet the requirements of the RFP and the scope of work contained in the RFP. The Respondent must be regularly established in the industry of performing Core Fixed Income Investment Management services described within this RFP and must provide detailed information in response to the due diligence questionnaire in Section VIII. CTPF may request information substantiating the above requirements. During the selection process, Respondents shall be evaluated based upon the following:

Team/People - stability of the organization, ownership structure, documented experience in the management of institutional portfolios, reputation of key professionals, manager tenure, depth of portfolio team and research team and length of team cohesiveness, record of integrity and business ethics.

Process - clearly defined, reasonable, and repeatable investment strategy, consistency of application, risk controls and uniqueness of the process.

Performance - documented ability to meet investment long-term performance relative to benchmarks, risk compared to benchmarks, consistency of performance relative to peers.

Pricing - fee schedule and associated costs

Failure to provide this information may result in a Respondent’s proposal being deemed non-responsive.

B. REVIEW OF PROPOSALS

- a. In collaboration with CTPF’s Investment Consultant, an Evaluation Committee consisting of Fund staff will evaluate all proposals received.
- b. The Committee will determine if Respondents meet the mandatory requirements listed below:

- i. The Respondent has no conflict of interest with respect to any other work performed by the Respondent.
 - ii. The Respondent must demonstrate that it can meet the requirements of the RFP and the Scope of Work contained in this RFP.
 - iii. The Respondent must adhere to the instructions in this RFP.
 - iv. The Respondent must follow the proposal content and format outlined in Section VIII.
 - v. The Respondent must provide all disclosures requested in Section XXIII, clearly marked as Appendix M.
 - c. Factors to be considered by the Committee members include, but are not limited to:
 - i. Qualifications to perform the requested services;
 - ii. Fee Proposal;
 - iii. Responses to the Proposal Content in Section VIII; and
 - iv. Presentation to the Committee (if applicable).

Any contract award is ultimately a decision of the Board of Trustees. The Board of Trustees is not bound by the evaluations, scoring, or recommendations of the Evaluation Committee. This RFP is not an offer of a contract. Acceptance of a proposal does not commit CTPF to award a contract to any Respondent, even if the Respondent satisfied all requirements stated in this RFP. Publication of this RFP does not limit CTPF's right to negotiate for the services described in this RFP. CTPF reserves the right not to enter into an agreement with any of the Respondents to this RFP. The information submitted in response to this RFP becomes the exclusive property of CTPF.

XI. FINALIST PRESENTATIONS

After the proposal submission due date, CTPF may contact the top-ranked Respondents to set up a meeting, approximately one hour or less in length, with the RFP Evaluation Committee either on-site at the CTPF offices, 425 S. Financial Place, Suite 1400, Chicago, IL 60605, or via video conference. If applicable, at these meetings, Respondents must be prepared to provide a brief presentation on their services as outlined in their proposal and answer any questions regarding their proposal. Additionally, Respondents may be invited to present to the CTPF Board of Trustees and/or a Board Committee.

At the discretion of the Board of Trustees, top-ranked Respondents may not be asked to present to the Evaluation Committee. Such Respondents may instead be asked to present directly to the Board of Trustees or to a Board Committee.

XII. RFP WITHDRAWAL OR MODIFICATION

Proposals may be withdrawn or modified by a written or email request prior to the RFP due date. CTPF may, by written notice to all Respondents, cancel, postpone, or amend the RFP prior to the due date. If CTPF decides, at its sole discretion, that the revision or amendment will require additional time for response, the due date will be extended for all Respondents.

XIII. INCOMPLETE PROPOSALS

CTPF reserves the right to request additional information or to reject the proposal outright if the information provided in a Respondent's proposal is deemed to be insufficient for evaluation. False, incomplete, or unresponsive statements in connection with a proposal may be sufficient cause for its rejection. The evaluation and determination of the fulfillment of the requirements will be determined by CTPF and such judgment shall be final.

Any proposal received at the designated email after the required time and date specified for receipt shall be considered late and non-responsive. Late proposals will not be evaluated and shall be deemed disqualified from evaluation and consideration for award.

Proposals submitted shall be valid for one hundred twenty (120) days following the closing date noted above. CTPF and the Respondent may extend this period by mutual written agreement. If a solicitation is cancelled before the due date, the offer will be returned to the Respondent who submitted the response.

XIV. SELECTION OF WINNING BID

Award of the contract resulting from this RFP will be based upon the most responsive Respondent whose offer, in the sole discretion of the Board of Trustees, is the most advantageous to CTPF in terms of the Respondent's submission, including, but not limited to qualifications, meeting contract requirements, cost, and other factors as specified in this RFP.

After evaluation of the proposals and approval by CTPF, all Respondents will be notified of the result. Contract negotiations will commence with the selected Respondent.

XV. REIMBURSEMENT FOR PROPOSAL PREPARATION

CTPF will not reimburse any expenses incurred in responding to this RFP including, but not limited to, the costs of preparing the response, providing any additional information, or making a presentation or presentations. CTPF reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected.

XVI. QUIET PERIOD

During the RFP review period (which begins on the date that the CTPF Board of Trustees approves the RFP and runs until a contract is executed), there shall be no communication between Respondents and Board members or Fund staff (other than the RFP contacts listed in Section V or their designee) regarding any product or service related to the search. Respondents may communicate with the RFP contact or their designee solely regarding administrative questions relating to the procurement process. All other questions must be asked in a timely manner and responded through the RFP question and answer process.

The quiet period shall not prevent customary respondent due diligence, initiated by CTPF, or communications with a current service provider who happens to be a candidate, provided that

any such communication must be in the ordinary course of business and necessary for the provision of current services provided by such service provider. Discussions relating to the pending selection are strictly prohibited.

XVII. RFP LIMITATIONS AND CONDITIONS

- A. This RFP does not commit CTPF to award an agreement or to procure services of any kind whatsoever. CTPF reserves the right, in its sole discretion, to negotiate with any or all applicants considered, or to postpone, delay, or cancel this RFP, in whole or in part. CTPF may terminate discussions, in its sole discretion, or select another finalist. CTPF reserves the right to award an agreement or agreements based upon the proposals received. The Firm should not assume that there will be an opportunity to alter or amend its proposal later or at the time of contract negotiations.
- B. CTPF may request that Respondent clarify the content of the proposal. Other than for purposes of clarification, no Respondent will be allowed to alter or amend its proposal after the RFP due date.
- C. All materials submitted in response to this RFP shall be the sole property of CTPF. CTPF reserves the right to use any and all ideas submitted in the proposals.
- D. CTPF reserves the right to reject or cancel, in whole or in part, at any time, any and all proposals received; to waive minor irregularities; to negotiate in any manner necessary to best serve CTPF and to make a whole award, multiple awards, a partial award, or no award.
- E. CTPF reserves the right to reject any or all offers and to discontinue this RFP process without obligation or liability to any potential vendor.
- F. CTPF reserves the right to reject the proposal of Respondent who is not currently able to perform the contract. CTPF reserves the right to award a contract, if at all, to the Firm which will provide the best match to the requirements of the RFP and the needs of the Fund, which may not be the proposal offering the lowest fees. CTPF may take into consideration any factor it deems relevant, including but not limited to, past experience, financial stability, the ability to perform the requirements as set forth in this RFP, or previous failure to perform similar contracts in accordance with the terms, or in a timely manner, and other relevant criteria. CTPF is not required to accept for consideration any proposal that fails to address or does not comply with each of the requirements or the criteria set forth in this RFP.
- G. CTPF reserves the right to award a contract based on initial offers received, without discussions or requests for best and final offers. Conversely, CTPF reserves the right to request best and final offers.
- H. Any contract award is ultimately a decision of the Board of Trustees and is not required to be based on the evaluations, scoring, or recommendations by the Evaluation Committee.
- I. If Respondent submits a proposal, CTPF reserves the right to conduct its own due diligence and to undertake such investigations as it deems necessary to determine Respondent's satisfaction of the qualifications and ability to furnish the required services. Upon request, Respondent agrees to provide any and all information for this purpose.
- J. CTPF reserves the right to request additional documentation or information from Respondents. Requested information may vary by Respondent. CTPF may ask

questions of any Respondent to seek clarification of a proposal to ensure that the Respondent understands the scope of the work or other terms of the RFP.

- K. CTPF does not guarantee or commit to contracting any specific number of projects to Respondent during the life of the agreement.
- L. Written approval from CTPF will be required for any news releases regarding the award of contract.

XVIII. MINORITY AFFILIATION

CTPF is an equal employment opportunity employer, and endeavors to increase the utilization of vendors, both directly and as subcontractors, who are MWDBE companies. Please provide any information relative to your Firm's minority Firm affiliations or minority Firm participation in the engagement, and an MWDBE breakdown for your Firm. Please also provide any MWDBE subcontractors/subvendors that Respondent intends to use on this contract, including the name, role, and expected payments and/or percentage utilization. Please attach as Appendix L.

XIX. WAIVER OF CLAIMS

By submitting a proposal, the Respondent agrees to waive any claim it has or may have against CTPF, its Board of Trustees, and/or CTPF officers, employees, and agents arising out of or in connection with the administration, evaluation, or recommendation of any proposal, the waiver of any requirements under the RFP, the acceptance or rejection of any proposal, and/or the award of the contract.

XX. CONTRACT NEGOTIATIONS

Once the Respondent(s) has(have) been selected to perform the services, the parties will begin negotiating the terms of the engagement. CTPF does not anticipate or desire a lengthy negotiation. CTPF may, in its sole discretion, terminate negotiations and proceed to engage another party for such services, whether that party was a Respondent, if the parties are unable to expediently negotiate an agreement or reach a bargaining impasse.

XXI. NOTICE REGARDING ILLINOIS PUBLIC RECORDS LAWS

CTPF must comply with the Illinois Freedom of Information Act (5 ILCS 140/1 et seq. "FOIA Act"). CTPF cannot represent or guarantee that any information submitted in response to this RFP will be confidential. If CTPF receives a request for any document submitted in response to the RFP, CTPF's sole responsibility will be to notify Bidder of a request for such document to allow the Bidder to seek protection from disclosure in a court of competent jurisdiction. No documentation will be provided under FOIA until the contract has been awarded.

If CTPF denies a public records request based on a Bidder's representation that such information is proprietary, privileged, and/or confidential, Bidder, by submission of a response to this RFP making these proprietary, privileged, and/or confidential assertions, enters into a binding agreement to reimburse CTPF for, and to indemnify, defend, and hold harmless CTPF, its

officers, Trustees, fiduciaries, employees, and agents from and against any and all claims, damages, losses, liabilities, suits, judgments, fines, penalties, costs, and expenses including, without limitation, attorneys' fees, expenses and court costs of any nature whatsoever (collectively, "Claims") arising from or relating to CTPF's complete or partial FOIA denial based on Bidder's assertions. By submitting your proposal, you further agree to indemnify, defend (at CTPF's discretion), and hold CTPF harmless from and against any and all Claims arising from or relating to CTPF's complete or partial disclosure of your proposal if CTPF determines, in its sole discretion, that such disclosure is required by law, or if disclosure is ordered by a court of competent jurisdiction.

XXII. MOST FAVORED TERMS

All prices, terms, warranties, and benefits offered by the Respondent in its proposal must be comparable or better than those offered by the Respondent in agreements with substantially similar governmental or quasi-governmental clients. Should the Respondent make available more favorable terms to a substantially similar governmental or quasi-governmental client with respect to the types of services set forth in Respondent's proposal, Respondent will make such prices, terms, or conditions available to CTPF.

XXIII. DISCLOSURES

All Respondents must provide the written disclosures requested below in categories (i) through (ix) as part of their RFP responses. A response must be provided for each disclosure category below. Respondents should use "none" or "not applicable" as appropriate. Your disclosures must be clearly labeled as Appendix M. to your proposal.

- (i) The Respondent must disclose, labeling each category, separately: (a) any entity that is a parent of, or owns a controlling interest in, the Respondent, (b) any entity that is a subsidiary of, or in which a controlling interest is owned by, the Respondent, (c) any persons or entities who have an ownership or distributive income share in the Respondent that is in excess of seven and one-half percent (7.5%), and (d) any persons who serve as executive officers of the Respondent, including their titles.

- (ii) The Respondent must disclose, separately: (a) any direct or indirect payments in excess of \$1,000 per calendar year within the prior five (5) calendar years made to any community or not-for-profit organization relating to public education by: (i) the Respondent, (ii) any executive officer of the Respondent, (iii) any parent entity of the Respondent, (iv) the executive officers of any entity that is a parent of, or owns a controlling interest in, the Respondent, and (v) any Shareholder of Respondent with ownership or a distributive income share in the Respondent that is in excess of seven and one-half percent (7.5%); (b) any formal involvement with any community or not-for-profit organization relating to public education by any person or entity identified in (a) above; and (c) any involvement as a member or director of a charter school that contributes to the Fund of any person or entity identified in (a) above. For purposes of this Section

XXIII (ii) and (iii), "Shareholder" shall mean any person who has an ownership or distributive income share in the Respondent.

- (iii) The Respondent must disclose if: (a)(i) any executive officer of the Respondent, (ii) any parent entity, (iii) the executive officers of any entity that is a parent of, or owns a controlling interest in, the Respondent, and (iv) any Shareholder of the Respondent with ownership or a distributive income share in the Respondent that is in excess of seven and one-half percent (7.5%) has given any direct or indirect financial support in excess of \$1,000 per calendar year within the prior five (5) calendar years or (b) whether the persons or entities identified in (a) above have had any formal involvement within the prior five (5) calendar years with a community or not-for-profit organization with a central purpose of influencing public policy related to budgetary and fiscal policy which directly or indirectly relates to the continued availability and long-term viability of defined benefit pensions in the public sector, to education policy, or to retirement security policy.

For the purposes of this disclosure, an organization has the "central purpose" of influencing policy if it is understood with the exercise of reasonable due diligence, including but not limited to the examination of the organization's IRS filings and other publicly available statements of purpose, that the organization intends to affect policy or engage in lobbying or other advocacy activity. A Respondent is not required to disclose contributions to organizations that engage in such activities in furtherance of providing medical research, aid to the poor, disaster relief, or other such tangible goods or service. The Trustees have determined that the following organizations presently fall under this required disclosure:

American Enterprise Institute,
American Legislative Exchange Council,
Brookings Institution,
California Common Sense,
California Policy Center,
Civic Committee of the Commercial Club,
Heritage Foundation,
Howard Jarvis Taxpayers Association,
Illinois Municipal League,
Illinois Policy Institute,
Independent Institute,
Jessie Ball DuPont Fund,
Laura and John Arnold Foundation,
Mackinac Center for Public Policy,
Manhattan Institute for Policy Research,
Massachusetts Taxpayers Foundation,
Mercatus Center at George Mason University,
National Council on Teacher Quality,
National Institute for Labor Relations Research,
Nelson Rockefeller Institute of Government,

National Taxpayers United of Illinois,
Pioneer Institute,
R Street Institute,
Reason Foundation,
Show Me Institute,
State Policy Network,
StudentsFirst,
Taxpayers for Sustainable Pensions,
Taxpayers United of America,
Teacherspensions.org,
Texas Public Policy Foundation,
The Future of Freedom of Foundation,
The Pew Charitable Trust,
UnionWatch,
Urban Institute,
Wyoming Liberty Group, and
Any state or local affiliates or chapters of the above organizations.

- (iv) The Respondent and any parent, controlling entity, subsidiary, or affiliate must disclose any direct or indirect financial relationships, transactions, or consulting agreements with the Chicago Board of Education entered into within the prior five (5) calendar years. Any such direct or indirect financial relationships, transactions, consulting agreements, or consulting-related contracts with the Chicago Board of Education entered into on or after the execution of an agreement shall be identified in an amended Respondent Disclosure within thirty (30) calendar days of any new relationship, transaction, investment, agreement, or contract with the Chicago Board of Education.
- (v) The Respondent must disclose the names and addresses of any subcontractors and the expected amount and/or percentage of money each will receive under the agreement if authorized by the Fund.
- (vi) The total number of Respondent's staff. The number of Respondent's staff and percentage of its staff, broken out separately for each category, who are (1) a minority person, (2) a female, or (3) a person with a disability. This information must be provided using the EEOC chart available on CTPF's website. Supplemental information to the EEOC chart is welcome. (See Exhibit C. Please complete and attach as Appendix N)
- (vii) The number of current contracts for consulting services and professional and artistic services that the Respondent has with a (1) minority owned business, (2) female owned business, or (3) business owned by a person with a disability.
- (viii) The number of current contracts for consulting services and professional and artistic services that the Respondent has with a business other than (1) a minority owned business, (2) a female owned business, or (3) a business owned by a person with a disability, under which, while the business is not owned by one of the above categories, where more than fifty percent (50%) of services

performed pursuant to the contract are performed by (1) a minority person, (2) a female, or (3) a person with a disability.

- (ix) The Respondent shall agree to annually disclose various EEOC data and diversity of vendor's contracts as required by the Fund.

XXIV. AGREEMENT AND APPROVAL

The Fund may select one or more firms to provide the services described herein. To the extent one or more firms are selected, CTPF will work to negotiate an agreement with the selected firm(s), giving due consideration to the stipulations in the Firm's(s') submitted standard agreement.

The selected firm(s) shall be required to assume full responsibility for all services and activities offered in its/their proposal whether or not provided directly. Further, CTPF will consider the selected firm(s) to be the sole point of contact with regard to contractual matters, including payment of fees.

The selected firm(s) and its/their personnel, including subcontractors, shall treat any and all information provided by CTPF as confidential and is/are prohibited from using that information for any other purposes than those provided by contract, without CTPF's express written consent.

The selected firm(s) shall not use a subcontractor without CTPF's express written consent. All terms and conditions of a contract with the selected firm(s) shall be equally binding on any subcontractors.

The selected firm(s) shall meet specific performance standards established during the contract negotiation process. The approved project schedule, specifying agreed upon, significant milestone events, and a project completion date, shall be incorporated into the contract as projects are identified and assigned to the successful Respondent(s) by CTPF.

Exhibit A – Minimum Qualifications Certification

By submitting this proposal, I certify that the following statements and the information and representations submitted by the candidate are true:

Regarding: _____
(Investment Manager Name)

- The Investment Manager is duly registered with the Securities and Exchange Commission (SEC) pursuant to the Investment Advisors Act of 1940 or is otherwise qualified to manage assets on behalf of Chicago Teachers' Pension Fund
- The product submitted for consideration is a core fixed income product in which the management team has a three-year track record of investing on behalf of institutional investors
- The Investment Manager must have sufficient assets under management to support the professional staff required to successfully manage the strategy. A minimum of \$1 billion in total firm assets under management is preferred, however smaller firms may be considered.
- All of the firms' personnel have all the authorizations, permits, licenses and certifications required by federal, state and local law.
- The firm carries errors and omissions insurance to cover negligent acts or omissions.
- The firm must maintain sufficient procedures and capabilities to ensure timely and accurate backup, security, and full recovery for all computers and other data storage systems.
- The firm has a company policy and practice of equal employment opportunity and non-discrimination.
- The Investment Manager understands and will comply with the Chicago Teachers' Pension Fund Procurement Policy and Code of Ethics.
- The Investment Manager understands that Chicago Teachers' Pension Fund accepts no obligation for costs incurred by the candidate in anticipation of being awarded a contract
- The Investment manager understands that Chicago Teachers' Pension Fund is exempt from federal, state, and local taxes and will not be responsible for any taxes levied on the Investment Manager as a result of any contract resulting from this RFP

- ❑ The Investment Manager must advise CTPF of its status as an Illinois finance entity as defined in Public Act 095-0521. If respondent is an Illinois finance entity, it must provide certification of compliance with the High Risk Home Loan Act. (See Exhibit B.)
- ❑ The firm hereby warrants and attests that no finder's fee was paid, or will be paid, to any outside entity or person or any persons employed or affiliated with CTPF.
- ❑ All candidate firms must complete CTPF's due diligence questionnaire (DDQ). Additionally, respondents must complete Callan's Manager Questionnaire and complete Callan's data collection spreadsheet when submitting a response to this RFP.
- ❑ Investment services provided by an Investment Manager shall be rendered pursuant to a written contract between the Investment Manager and the Board. The Illinois Pension Code Section 1-113.14 (c) requires that the contract include all of the below-listed items (40 ILCS 5/1-113.14(c)). By submitting your proposal in response to this RFP, you are acknowledging that the items listed below are non-negotiable and shall be included in the contract for investment services if you are selected as the winning bidder of this procurement.
 - ❑ Acknowledgement in writing by the Investment Manager that it is a fiduciary with respect to the pension fund or retirement system.
 - ❑ The description of the Board's investment policy and notice that the policy is subject to change.
 - ❑ (i) Full disclosure of direct and indirect fees, commissions, penalties, and other compensation, including reimbursement for expenses, that may be paid by or on behalf of the Investment Manager in connection with the provision of services to the pension fund or retirement system and (ii) a requirement that the Investment Manager update the disclosure promptly after a modification of those payments or an additional payment.
 - ❑ A requirement that the Investment Manager, in conjunction with the Board's Staff, submit periodic written reports, on at least a quarterly basis, for the Board's review at its regularly scheduled meetings. All returns on investment shall be reported as both gross and net returns after payment of all fees, commissions, and any other compensation.
 - ❑ Disclosure of the names and addresses of (i) the Investment Manager; (ii) any entity that is a parent of, or owns a controlling interest in, the Investment Manager; (iii) any entity that is a subsidiary of, or in which a controlling interest is owned by, the Investment Manager; (iv) any persons who have an ownership or distributive income share in the Investment Manager that is in excess of 7.5%; or (v) serves as an executive officer of the Investment Manager.
 - ❑ A disclosure of the names and addresses of all subcontractors, if applicable, and the expected amount of money each will receive under the contract, including an acknowledgment that the contractor must promptly make notification, in writing, if at any time during the term of the contract a contractor adds or changes any subcontractors. For purposes of this subparagraph (6), "subcontractor" does not include non-investment related professionals or professionals offering services that are not directly related to the investment of assets, such as legal counsel, actuary, proxy-voting services, services used to track compliance with legal standards, and investment fund of funds where the

Board has no direct contractual relationship with the Investment Managers or partnerships.

- A description of service to be performed.
- A description of the need for the service.
- A description of the plan for the post-performance review.
- A description of the qualifications necessary.
- The duration of the contract.
- The method for charging and measuring cost.

Signature

Name

Date

Title

Exhibit B

High Risk Home Loan Act Certification

Under Public Act 095-0521, for an Illinois finance entity to be eligible to invest or deposit CTPF funds, it must annually certify that it complies with the High Risk Home Loan Act.

An Illinois financial entity is defined in Public Act 095-0521 as any entity chartered under the Illinois Banking Act, the Savings Bank Act, the Illinois Credit Union Act or the Illinois Savings and Loan Act of 1985, and any person or entity licensed under the Residential Mortgage License Act of 1987, the Consumer Installment Loan Act or the Sales Finance Agency Act.

Using the definition of an Illinois financial entity given above, please advise us of your status by checking the appropriate box on the certification page.

High Risk Home Loan Act Certification

Yes, we are an Illinois finance entity as defined in Public Act 095-0521.
(Please complete the Certification of Compliance *Illinois High Risk Home Loan Act* form below.)

No, we are not an Illinois finance entity as defined in Public Act 095-0521.
(Please skip the Certification of Compliance *Illinois High Risk Home Loan Act* form below.)

INVESTMENT MANAGER:
Company Name:
Signature:
Printed Name
Title:
Dated:

Public Act 095-0521

Chicago Teachers Pension Fund

Certification of Compliance *Illinois High Risk Home Loan Act*

I, _____, serving in the capacity of _____, on this _____ day of _____, 20 _____, being duly sworn and having knowledge of all matters set forth herein, state, affirm and certify as follows:

1. I represent _____, and I am duly authorized to provide this certificate on its behalf.
2. I am aware of the requirements of Section 1-110.10 of the Illinois Pension Code (40 ILCS 5/1-110.10), as well as the requirements of the High Risk Home Loan Act, (Act), and any rules adopted pursuant thereto.
3. Under the terms of the Illinois Pension Code, _____ is deemed an Illinois Finance Entity.
4. I am aware that no pension fund assets may be handled by the Illinois Finance Entity if it is not in compliance with the provisions of the High Risk Home Loan Act, including the filing of a completed certification with the Chicago Teachers Pension Fund.
5. I certify that _____ is in compliance with all the requirements of the High Risk Loan Act and the rules adopted pursuant to the Act.

(Firm)

(Signature)

(Name of Officer)

(Title)

Subscribed and sworn before me by _____ on this _____ day of _____, 2014.

Notary

My Commission Expires: _____

(Seal)

(Firm)

State of _____

County of _____